

Human Anatomy & Physiology (HAP141q)

4 credit hours. Satisfies Anatomy and Physiology prerequisite for Birthingway Midwifery Program and the Anatomy and Physiology requirement for the Lactation Program.

INSTRUCTOR: BONNIE McANNIS, B.A., L.M.T.

12 sessions

Wednesday evenings ~ April 7 - June 23, 2010

Time: 5:00pm - 9:00pm

Required Textbook:

Memmler's Human Body in Health and Disease, Text and Study Guide, 11th edition, 2008.

~ You are responsible for providing your own textbook. ~

There is a non-refundable \$75 late registration fee after the registration deadline of March 5, 2010.

Class is limited to a maximum of 16 and a minimum of 6 students. ~ Sorry, no walk-ins.

Full payment and completed registration form (below) is needed to register.

CANCELLATION CLAUSE - Should you decide to cancel this agreement in writing within three business days, you are entitled to a full refund of all fees and tuition. After the three-day cancellation period, should you decide to cancel your registration and not attend, refunds will be made per refund policy.

REFUND POLICY - You are expected to attend all classes for which you register. **If you do not attend or stop attending and do not drop this course within the refund period, you remain responsible for all tuition and fees.** For credit courses, you may cancel registration by providing signed and dated written notice to Birthingway and receive a refund of tuition per refund schedule below. **Registration fees are non-refundable.** Please allow four to six weeks for receipt of refund.

<u>WITHDRAWAL DATE</u>	<u>TUITION REFUND</u>	<u>WITHDRAWAL DATE</u>	<u>TUITION REFUND</u>
On or before 1st day of term	100%	22 nd day through 28 th day of term	44%
2 nd day through 7 th day of term	86%	29 th day through 35 th day of term	30%
8 th day through 14 th day of term	72%	36 th day through 42 nd day of term	16%
15 th day through 21 st day of term	58%	Day 50 through end of term	No Refund

(Please detach lower portion and include with payment)

Anatomy and Physiology (HAP141q) - 4 credit hours at \$350 per credit hour	\$ 1400.00
Registration fee per term (non-refundable)	\$ 50.00
Additional late registration fee of \$75 (non-refundable) if registering after 3/5/10	\$ _____
<input type="checkbox"/> I am enclosing a check or money order with my registration form.	TOTAL ENCLOSED \$ _____

I am paying with a credit card through PayPal (see below). I will fax or send my registration form to finalize my registration.

NAME (please print)

SOCIAL SECURITY NUMBER

ADDRESS

PHONE NUMBER

E-MAIL if available

SIGNATURE

DATE

We must receive this completed registration form *and* full payment to register you for this class. Please make check/money order payable and mail to: Birthingway College of Midwifery, 12113 SE Foster Road, Portland, OR 97266. Fax: 503.760.3332.

Credit card payments are accepted through PayPal - please go to <http://birthingway.edu/payment.htm> for details.

You don't need a PayPal account to pay with your credit card.

The name on the credit card/PayPal account must match the person taking this course. Sorry, no exceptions.